Checklist for Application for Military Service Member or Military Spouse License

This checklist is for your convenience. Do not upload it. It is not a substitute for reading and complying with the Rules Governing Admission to the Bar of Texas.

To submit your application

- ☐ **Application** – Complete. When you are done, a green checkmark will appear.
- ☐ **Authorization and Release** – Complete, then upload through the Upload Required Documents feature.
- ☐ **Government-Issued ID** – Upload a color scan through the Upload Required Documents feature.
- ☐ **Submit Application** – Once you have completed each step above, a green Submit button will appear. Click it and follow the prompts to submit your application.

To be temporarily licensed

- ☐ **Military Photo ID** – Upload a color scan of your valid, unexpired, military or military dependent photo ID through the Upload Required Documents feature.
- ☐ **Military Orders** – Upload a color scan through the Upload Required Documents feature. This must be a complete copy of the orders showing the service member's duty station in compliance with military orders.
- ☐ **Marriage License** – Upload a color scan through the Upload Required Documents feature. Unless otherwise instructed, this document is only required for Military Spouse applicants, to demonstrate that the applicant is currently the legal spouse of an active duty Military Service Member.
- ☐ **JD Certification** – Complete the top box, then give the form to your law school.
- ☐ **Certificate(s) of Good Standing and Statement(s) of Discipline** – For each state or foreign nation in which you are, or ever have been, authorized to practice law, upload a Certificate of Good Standing and a Statement of Discipline through the Upload Required Documents feature.
- ☐ **Additional Information & Updates** – Depending how you answered certain questions in your application, you may need to upload additional required documents. Review the Upload Required Documents page and upload all required documentation. If Board staff requests additional information or documents, immediately provide such information. You are obligated to amend your application as needed so that your responses remain full, frank, true, and correct.

This checklist is for your convenience. Do not upload it.